

Board of Directors Meeting
Manhattan Area Technical College
Tuesday, July 12, 2005 - 7:00 p.m.

Call to Order – Roberta Robinson, Board Clerk

1. The Board of Directors of the Manhattan Area Technical College met in Regular Session at the Manhattan Area Technical College on Tuesday, July 12, 2005 at 7:00 p.m.

Members present: Craft, David
Fowles, Brad
Kice, John
Mayo, Jerry
Shipps, Dale
Thornberg, Willie
Wika, Norris

Members absent: Kohlmeier, Stacy
Davin, Beverly

Also present were Dr. Linda Hertzell, Vice President of Instructional Services; Kim Kickhaefer, Vice President of Student Services; and Jane Bloodgood, Vice President of Business Services.

2. NOMINATIONS FOR 2005 -2006 BOARD CHAIR

Mr. Jerry Mayo was nominated for Chair for the Board of Directors. No other nominations were made. Mr. Shipps moved to approve Mr. Mayo as Chair. Dr. Craft seconded. Motion carried 8/0 (Ms. Kohlmeier voted by proxy).

3. NEW CHAIR ASSUMES GAVEL

Mr. Mayo accepted the position as Chair of the Board and thanked Dr. Wika for his hard work and dedication over the last year as the Chair. Dr. Wika thanked the Board for the opportunity to serve as Chair during the 2004-2005 school year.

4. NOMINATIONS FOR NEW VICE CHAIR

Mr. Mayo nominated Dale Shipps as Vice Chair to the Board. No other nominations were made. Dr. Craft moved to approve Mr. Shipps as Vice Chair. Mr. Fowles seconded. Motion carried 7/0.

Mr. Thornberg moved to cease nominations. Dr. Craft seconded. Motion carried 7/0.

5. CONSENT AGENDA

Board Report (Financial Condition) – Dr. Edleston

Dr. Edleston reported that MATC did not exceed the budget for FY 2005 and was actually able to place funds into the cash reserve, due to frugal spending practices.

Budget Summary - Jane Bloodgood

Ms. Bloodgood informed the Board that MATC's budget request to the Kansas Board of Regents (KBOR) was \$3,025,000 for FY 2005-2006. KBOR.s approved budget for MATC was \$2,775,656, a shortfall in funding of \$242,038.

MATC's unencumbered cash balance at June 30, 2005, totaled \$676,132. The College will continue to fund the shortfall through grants, tuition and student fees. It is also important that MATC continue to build and maintain a cash reserve. There was an increase in cash reserves with the ending balance for June 30th at \$102,973.71.

Mr. Shipps moved to approve the consent agenda. Dr. Craft seconded. Motion carried 7/0.

Craig Kennedy's Presentation

Craig Kennedy, Building Trades student, was invited along with six others, to build a Lewis and Clark log cabin replica. Mr. Kennedy gave a presentation to the Board on his experiences while working on the project. The six-member crew was asked to build two buildings replicating structures that Lewis and Clark would have built while on their adventures along the West Coast. The crew had 15 days to complete the project and a lot of the work was done by hand. The buildings were built on Alvin Johnson's property near Randolph, KS.

The project was filmed and will air on The History Channel in September as part of a series entitled "The Big Build."

Dr. Wika moved to approve the consent agenda. Mr. Fowles seconded. Motion carried 7/0.

7. PRESIDENT'S COMMENTS

LPN Nursing Pinning of 33 Students

Dr. Edleston attended the LPN Nursing Pinning Ceremony where 33 students participated.

Legislature Update

The Legislature is to find \$63 million in funding for Education and may cut funding from universities, colleges and technical schools to do so. The Kansas Association of Technical Schools and Colleges (KATSC) needs to be more active in working with the Legislature to protect higher education funds.

NATEF Pass Rate

Eight students passed 55 out of a possible 56 tests to receive ASE certification.

NATEF Recertification

MATC did not receive NATEF recertification due to issues such as clutter in the lab area of

the Auto Body/Auto Technology classroom and facilities, old tools and exhaust ventilation. These issues will be taken care of and MATC can qualify for recertification.

Energy Savings Proposals

Three companies came to campus the last week of June to provide proposals for campus improvements that will be funded by the energy saving that the improvements produce. The State of Kansas will guarantee the loan for the improvements. The company awarded the contract will come back to make the energy saving improvements. If MATC saves money from the improvements MATC will pay the loan back out of the savings. If MATC does not realize a savings from the improvements then the company will be required to pay back the excess expenses. Work on improvements is to begin late fall and end in January.

Auth Florence Tour/Training

Dr. Edleston toured the Auth Florence Corporation. Ron Bell, Wes Chambers, and Thad Russell, MATC faculty members, participated in a project at Auth Florence where they trained employees during the summer months.

Allied Health Building

Dr. Edleston recently checked with the contractor to see if he is still interested in funding the Allied Health Building. At this time the interest is still there. MATC plans to send letters out to various health physicians in Manhattan and the surrounding areas to see if they would be interested in funding health instructors.

KSU Continuing Education Visit

Dr. Edleston and staff met with KSU Continuing Education staff to discuss each other's missions and hopefully work together to close the gap between their continuing education programs to better serve the students.

Flint Hills Technical College Paramedic Program

The Flint Hills Technical College is interested in providing a Paramedic Program and will hire the instructor. Hopefully they will consider Dean Dexter, the former MATC EMS instructor. It is too expensive at this time for MATC to receive accreditation to conduct a paramedic program of its own.

Cloud County CC Fees

The Cloud County Community College Board met and agreed to allow MATC to keep 25% for instruction cost which would be around \$7,000 in revenue per year.

Herington, KS

The City of Herington has asked MATC to establish a satellite campus in their area to provide workforce development training and continuing education classes.

Clay Center Furniture

MATC purchased tables and chairs for their satellite campus in Clay Center.

KATSC Meeting

Dr. Edleston attended the KATSC Retreat and was appointed secretary for the association. KATSC will be working on a marketing/promotional project for the next few years to help

Kansans know more about KATSC. The association will develop a website and newsletter as part of the marketing project. KATSC will also work to develop an equitable funding formula for technical schools and colleges and present it to KBOR.

\$15,000 from FHJC

It was discovered by Connie Poston, Accounting Specialist, that Flint Hills Job Corps owed MATC \$15,000 dues to errors in their accounting. It is believed that the books are balanced now and MATC should receive a check from Flint Hills soon.

Carl D. Perkins Leadership Grant Award

MATC received the Carl Perkins Leadership grant award for the Kansas Construction Institute Program, which are apprenticeships. The grant is seed money that will help offset costs of conducting the apprenticeships. MATC is also looking at applying for a Home Land Security grant.

Relocation of the EPD Site: Cost Estimate

The relocation of the EPD site is almost complete with one building left to move. It has cost MATC \$40,000 for the move and this amount will increase with the move of the last building. It will cost MATC approximately \$7,000 per year for use of the Blogett's property as our new EP site.

8. BUSINESS

Fiscal Report

Ms. Bloodgood gave the Fiscal Report. The sale of the BT house was finalized June 30th. MATC will receive the funds from the sale in July. Business Services went live with the Jenzabar program July 6th and 7th.

9. CITIZENS COMMENTS

No comments at this time.

10. BOARD CHAIR'S COMMENTS

Mr. Mayo thanked Dr. Wika for his leadership over the past year as the Chair of the Board. The August Board meeting will be held at the Wamego City Library in Wamego.

11. ADJOURN

Mr. Mayo, Chair, adjourned the meeting at 8:15 p.m.

Roberta Robinson, Clerk
Manhattan Area Technical College
Board of Directors