

Manhattan Area Technical College
Board of Directors Meeting
Tuesday, September 13, 2005 - 7:00 p.m.

Call to Order – Jerry Mayo, Board Chair

1. The Board of Directors of the Manhattan Area Technical College met in Regular Session at the MATC Library on Tuesday, September 13, 2005 at 7:00 p.m.

Members present: Fowles, Brad
Kohlmeier, Stacy
Mayo, Jerry
Shipps, Dale
Thornberg, Willie

Members absent: Dr. Craft, David
Davin, Beverly
Kice, John
Dr. Wika, Norris

Also present were Jane Bloodgood, Vice President of Business Services; Dr. Rich Fogg, Assistant Vice President of Institutional Advancement; Dr. Linda Hertzell, Vice President of Instructional Services; and Kim Kickhaefer, Vice President of Student Services.

2. CONSENT AGENDA

Mr. Mayo added an item to the agenda under New Business: Selective Site Consultants, Inc. Ms. Kohlmeier moved to approve the consent agenda as amended. Mr. Thornberg seconded. Motion carried 5/0.

3. COMMUNICATIONS

Ron Bell, Faculty Senate Chairman

Mr. Bell discussed with the Board the history of faculty certification in response to Mr. Shipps questions regarding employment qualifications at the last Board meeting. Twenty years ago the qualifications to become a technical instructor were two years of work experience and a certificate in the program. An instructor would have to complete 18 hours of credit over a three year period to receive a certificate to teach for technical schools and stay accredited. The 18 credit hours did not necessarily relate to the instructor's field. These same qualifications do not apply today. Now to be certified a technical instructor does not need to be a graduate of a program only qualified for the position. MATC instructors now take courses or attend workshops that are related to their field to stay current. MATC is currently putting a committee together to look at faculty certification issues and salary scale issues.

4. UNFINISHED BUSINESS

No unfinished business was reported at this time.

5. NEW BUSINESS

Tour Andover Controls (TAC) Report

John O'Herron, Midwest Sales Representative and Joseph Hurla, K-12 Customer Representative, Tour Andover Control (TAC), reported on the building improvement energy savings project for MATC. In 2000 the State of Kansas passed House Bill 2603 that provided a governing law for performance contracting projects. Performance contracting projects are implemented to improve facilities and are funded through the energy reduction that those improvements create. The purpose of it is to take away the risk and encourage public entities to improve their facilities without bringing additional costs to the tax payer. Along with the legislation, the Facility Conservation Improvement Program (FCIP) was created. It provided a way for the State to offer a streamline procurement aspect for the performance contracting projects. MATC contacted the administrator of the FCIP to discuss the program. The FCIP administrator along with four energy service companies inspected the MATC facilities. Later all four companies gave a selection presentation to the MATC Selection Committee. TAC was ultimately selected through the selection process.

In the last month TAC has been working on an investment grade audit so as to provide the terms of MATC's project. TAC will engineer and contract the project, arrange the financing, and provide ongoing tracking and monitoring of the project. The goal is to find a good match between energy savings and facilities improvements. Improvement opportunities for MATC are: replace rooftop heating and air-conditioning equipment; rework ductwork to accommodate changes in facility's occupancy; upgrade lighting throughout facility; lower ceilings in classroom spaces; installation of Energy Management System (EMS); and the guaranteed energy savings that will help fund the cost of improvements. TAC projected \$25,000/yr in annual energy savings, which should offset the majority of the cost of the project. The goal of TAC is to work collectively with MATC to find a project that fits within all the parameters; financially and to meet the needs of MATC.

TAC will meet with MATC staff in September to discuss the results of the first phase of the audit and will report to the Board again in November.

Ms. Kohlmier inquired about the previous gas leak on the roof. Ms. Bloodgood reported that the gas leak had been repaired by Thermo Comfort Air in January 2005.

Selective Site Consultants, Inc.

Ms. Bloodgood and Justin Anderson, Selective Site Consultants, Inc., updated the Board on the possibility of installing a communications tower on MATC property. Photo simulations of how the tower would appear on MATC property, an overall site plan and results from a survey given to MATC staff regarding the tower placement were distributed to the Board for review.

T-Mobile surveyed the potential site which is approximately 30X50 ft. in diameter and is located at the corner of Wreath and Lundin. The project is normally a three month process. The proposal goes before the City Planning & Zoning. Notifications are then sent out to property owners near MATC informing them of the proposal. Public hearings take place a month after initial application. The project then goes before the City Commission. Once the project is approved Selective Site Consultants will apply for a building permit. It takes two weeks to complete the project. T-Mobile originally proposed a fee of about \$9,000 per year for a five year lease with a 15% increase when that five year lease is renewed. MATC is still negotiating the contract to possibly get \$12,000 per year.

Ms. Bloodgood noted that with the Board's permission she would continue negotiations with T-Mobile. The Board gave Ms. Bloodgood permission to do so.

6. CITIZENS' COMMENTS

No citizens' comments were reported at this time.

7. GOOD OF THE ORDER

Clay Center Classes

Mr. Thornberg inquired about Clay Center classes. Dr. Hertzell informed the Board that MATC recently offered three classes at Clay Center that were to begin this week; they were two management classes and a safety class. MATC did not receive any calls for enrollment, despite the fact that the classes were advertised. The safety class was offered free of charge. MATC is considering more classes that can be offered in Clay Center. The municipalities recently held a training session at the MATC satellite campus.

MATC Strategic Goals

Mr. Mayo suggested that the Board address the strategic goals that were set in January 2005.

Dr. Hertzell said that MATC has addressed many of the goals. Examples given were to set up performance agreements, advertisement through radio or television, and the implementation of a fund raising campaign. Dr. Fogg added that the strategic goals are on a timeline and updated quarterly to reflect the progress.

It was decided that the strategic goals would be discussed at the October Board meeting and that Dr. Fogg would e-mail an updated strategic goals timeline to the Board.

Filling Faculty Positions

Mr. Mayo asked if once MATC loses a good qualified instructor are there steps that can be taken to insure a qualified replacement.

Dr. Hertzell responded that it is a wonderful goal but not sure it is obtainable. Insuring qualified faculty replacement is an issue that vocational education nationally and statewide will need to address. The question is how does a technical college hire a qualified instructor with work experience and teaching skills? MATC has recently hired former students to teach evening courses which gives them teaching experience. Some of these adjunct instructors have shown interest in teaching full time in the future if the opportunity arises. This may be one way to acquire qualified instructors with teaching skills.

8. FUTURE AGENDA ITEMS

The next MATC Board meeting is scheduled for October 11, 2005.

10. ADJOURNMENT

Mr. Mayo, Chair, adjourned the meeting at 8:20 p.m.

Roberta Robinson, Board Clerk
Manhattan Area Technical College
Board of Directors