

CAMPUS SECURITY

MATC makes every effort to provide a safe, secure environment in which students can work towards attainment of their educational goals. Rather than use punishment as a deterrent, faculty and staff encourage students to work within the confines of the policies and procedures outlined in the student handbook. It is the responsibility of students to conduct themselves in a manner conducive to achievement, rather than the burden of administrators, faculty, and staff to prevent students violating the standards set for them.

It is incumbent upon everyone to take at least minimal security measures to protect themselves and their belongings. Such measures include, but are not limited to:

*avoiding carrying large sums of money on their person or in their vehicle;

*keeping vehicles locked at all times;

*designating all books, tools, equipment as identifiable personal belongings;

*parking in open, well-lit areas; and

*avoiding walking around the campus alone after dark.

The MATC Board of Directors supports and complies with Title VI and Title VII of the Civil Rights Act of 1964 as amended, Section 504 of the Rehabilitation Act of 1973 and Amendments, The Americans with Disabilities Act, Title IX and all requirements imposed by or pursuant to the regulations of the Department of Health and Human Services and the Department of Education. It is the policy of the Board of Directors that no person in the United States (on the grounds of race, color, religion, sex, national origin, ancestry or disability) shall be excluded from participation in, denied the benefit of or otherwise subjected to discrimination under any program or activity of, or employment with Manhattan Area Technical College. Specific complaints of alleged discrimination under Title IX (sex) and Section 504/ADA (handicap, disability) should be referred to Manhattan Area Technical College, 3136 Dickens Ave., 587-2800, Title IX Coordinator, Section 504/ADA Coordinator.

CAMPUS CRIME REPORTING

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, institutions are required to annually publish and distribute a Campus Security Report by October 1 of each year. The report must contain three years of statistics of both on and off-campus crimes. Such crimes must have been reported to the police or to a campus security authority, have been listed in the Clery Act, and have occurred on campus or on non-campus or public property as defined by the Act.

MATC Crime Statistics 2006-2008

	'06	'07	'08
Criminal Homicide			
Murder / non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex Offenses			
Forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Arrests for Liquor Law Violations	0	0	0
Arrests for Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0
Crimes Motivated by Prejudice	0	0	0

For full MATC crime report, go to
<http://ope.ed.gov/security/Search.asp>

SECURITY REPORT

2007- 2008

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Manhattan Area Technical College provides quality technical and general education to prepare individuals to pursue technologically advanced careers and lead productive lives.

As a leader in technical education, Manhattan Area Technical College will enhance student-centered learning and service to business, industry, and community members.

CAMPUS POLICIES

Sexual Harassment

Manhattan Area Technical College (MATC) believes that it is the right of all students to obtain an education in an environment free from all forms of discrimination or harassment, including sexual, racial, age, or disability discrimination / harassment. Any student who believes he or she has been the subject of discrimination or harassment by any employees or by other students should report the incident to a member of the *Technical College's* professional team, who will bring it to the attention of the President, or his designee, or the MATC equity representative.

Sexual harassment is a form of discrimination, and is strictly prohibited by *Manhattan Area Technical College* policy and federal laws.

Weapons

Possession or use of a weapon, or any object that can reasonably be considered a weapon, or any item being used as a weapon or destructive device, or any facsimile of a weapon on college property or at college functions is prohibited. It should be reported immediately to the President or a Vice President when it is known or suspected that a student has a weapon on *MATC's* premises or at an *MATC*-sponsored activity. Violation of this policy will subject the violator to suspension or termination, and any penalties specified in Kansas statutes and other local, state, or federal laws.

Tobacco

Manhattan Area Technical College prohibits the use of any form of tobacco products in district-owned buildings. Tobacco products are allowed only in designated outdoor areas. Persons who use smokeless tobacco should use a disposable container and not spit on the sidewalk. Students and/or staff members who violate this policy are subject to disciplinary action including dismissal.

MATC provides appropriate receptacles for disposal of tobacco products in both smoking and non-smoking areas. Non-smoking areas are clearly marked. It is the expectation that all smokers will observe posted information and properly dispose of tobacco products as necessary.

Alcohol, Drugs, & Other Controlled Substances

MATC abides by Federal Law P.L. 102-226 to provide a Drug Free Workplace. This policy pertains to employees and students. The policy prohibits the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances or alcohol on college property or during college activities. The 1989 amendment to the Drug Free Schools and Communities Act provides that it is unlawful for students or employees to possess, use, or distribute illicit drugs and/or alcohol on *MATC's* premises or as a part of any *MATC* activity.

Possession, use abuse, exchange, sale, or being under the influence of alcohol and/or controlled substances on college grounds is illegal and expressly forbidden. Violation of this policy is cause for disciplinary action including dismissal.

Computer Use

Access to *MATC* networks and computer systems is granted subject to *MATC* policies and local, state, and federal laws. Appropriate use should always be legal and ethical, reflect academic honesty and show restraint in consumption of the shared resources. Students and guests are responsible for maintaining an environment free of malicious, inappropriate, and illegal acts. *MATC* is not responsible for unacceptable or unethical use of the information technology systems including Internet access, network usage, and electronic mail.

Appropriate use of information technology resources includes instruction, independent study, authorized research and official work of recognized student organizations. Authorized use of *MATC* owned or operated computing and network resources should be consistent with the education, research, and mission of the college. Users are responsible for maintaining an environment that is conducive to learning.

All users should immediately report any unauthorized or inappropriate use of the *MATC* technology resources to any faculty or staff member, or directly to *MATC* administration. Any reported misuse will be immediately investigated and appropriate action will be taken to resolve the issue.

Person in violation of this policy are subject to the full range of sanctions, including the loss of computer or network privileges, disciplinary action, dismissal from *MATC* and legal action. Some violations may constitute a criminal offense as outlined in Kansas statutes and other local, state, and federal laws. *MATC* will carry out its responsibility to report such violations to the appropriate authorities.